

# **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

## **Personnel Committee**

26th June 2017

### **Report of the Head of Human Resources - Sheenagh Rees**

**Matter for Decision**

#### **Wards Affected:**

All wards

### **Meal Charges in Residential Accommodation**

#### **Purpose of the Report**

1. The purpose of this report is to seek Members approval to review the charges made to employees in respect of meals taken at residential accommodation.

#### **Background**

2. The Authority's scheme for meal charges has not been reviewed since February 2009 and the Finance and Corporate Services Directorate have now requested that it is reviewed, in line with the retail prices index, to increase the charges based on current rates.
3. The food element of the retail prices index has increased by 10.1% during the period February 2009 to March 2017 and it is proposed that the current rate is increased accordingly.

#### **Proposed Increase**

Shown below is a table of the current rates and the proposed rates which would apply from 1st July 2017:-

	27/04/2009 Rate	RPI Increase (for March 2017)	Revised Rate
Breakfast	87p	10.1%	96p
Dinner/Main Meal	£1.48	10.1%	£1.63
Tea	0.43p	10.1%	47p
Snack Supper	0.68p	10.1%	75p

Consultation has taken place with the Trade Unions at the Local Government Services Forum and the Trade Unions have agreed to these changes.

It is important that these changes are communicated to all employees within the Council. It is planned to place an article 'In the Loop' and the Policy will be placed on the HR Intranet pages.

### **Financial Impact**

This proposal will ensure that meal charges are up to date and are in line with the retail prices index.

### **Workforce Impacts**

4. This proposal will only effect employees based in residential establishments and continues to offer value for money for employees who take their meals in these establishments.

### **Legal Impacts**

5. There are no legal implications in relation to this report.

## **Risk Management**

6. There are no risks associated with this report.

## **Consultation**

7. There is no requirement under the Constitution for external consultation on this item.

## **Recommendations**

8. It is RECOMMENDED that Members APPROVE the revised rates for Meal Charges in Residential Accommodation and that these are applied from 1st July 2017.

FOR DECISION

## **Appendices**

9. None

## **List of Background Papers**

10. None

## **Officer Contact**

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